



## Sample Parent Notification Form for Annual Assessment Results

Dear Parents:

State and Federal laws require all school districts in California to give a state test every year to students whose home language is not English. The name of this test is the California English Language Development Test (CELDT). Its purpose is to see how well each child is doing each year in learning to listen, speak, read, and write English.

Your student has been given the CELDT, and the results are on the attached Student Proficiency Level Report. The bar graphs on the report shows the student's proficiency level in listening, speaking, reading, and writing as well as the overall level of English. **[The district may want to add a sentence to describe the instructional program to which the student is or will be assigned.]**

You are invited to request a conference where your student's CELDT results and instructional program will be explained. To schedule your student conference, call \_\_\_\_\_.

You are welcome to observe in the classroom and also to participate in the school's English Learner Advisory Committee. If you have any questions regarding the CELDT or your student's instructional placement, please feel free to contact the school office.

Sincerely,

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Superintendent/Principal

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Date

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